

BREAKFAST & FERNANDOS CLUB REGISTRATION FORM

Forename(s)	Surname
Preferred name/known as	Date of birth
Gender	Class

Permissions

- If necessary, the child may receive emergency treatment by a trained paediatric first aider
- If necessary, the child may be taken in an ambulance to Accident and Emergency
- The child may have hypoallergenic plasters applied
- Photographs of the child may be taken during organized activities
- Antiseptic wipes may be used on the child
- My child can apply sunscreen to themselves – staff may help very young children
- The person collecting my child is over 16yrs old

Who will collect the child? (please give names and relationship)
Is there anyone to whom the child must not be released <i>due to a court order</i>?

Doctor's name
Surgery
Doctor's Address
Doctor's Telephone

Does the child suffer from any of the following? (please tick)

[] Asthma [] Eczema [] Heart condition [] Convulsions [] Epilepsy

Last Tetanus vaccination date: / /

Had MMR/Rubella vaccination? [yes] [no] (delete as applicable)

If your child suffers from Asthma, please supply additional medication for use at Clubs.

Allergies
Health notes
Additional needs
Dietary needs

First language?
Notes

Contact details

Name	Address
Town/City	Postcode
Telephone (1)	Telephone (2)
Telephone (3)	Email address
Send correspondence by email? [yes] [no] (delete as applicable)	

Emergency contact details

Please list people who can be contacted in the event of an emergency concerning your child. (Include yourself if appropriate.)

Name	Relationship	Telephone	Notes
1			
2			
3			
4			
5			

Primary carers

Please give the name and address of every parent and carer of your child/ren. This must include anyone who has legal contact with and/or parental responsibility for the child/ren. Please enter the child's main carer and living address first.

Name	Telephone
Address	

Name	Telephone
Address	

Name	Telephone
Address	

Name	Telephone
Address	

Ethnic Origin:	(please circle)		
White	Dual Heritage	Asian	Black
British	White/Caribbean	Indian	Caribbean
Irish	White/African	Pakistani	African
Traveller	White/Asian	Bangladeshi	Other
Gypsy/Roma	Other	Other	
Other			Chinese

Please give details of any other information about your child that we should know (eg. emotional or behavioural concerns etc.)

Is there anything we could provide to help your child feel more welcome?

CONSENT FORM

Child's name:

Date:

Dear Parent/Carer

With the introduction of the General Data Protection Regulations we need to have your consent to process some data. Without your consent we are unable to allow your child to participate in or access some activities. It is essential that you return this form completed as soon as possible

Photos and Video

Trust in Learning (Academies) and Parson Street Primary School sometimes take photographs of pupils. We use these images in the Trust and the School's prospectus, on the Trust and the School's website/social media (Twitter) and on display boards around school (including the site). We would like your consent to take images of your child, and use them in the ways described above. If you're not happy for us to do this, that's no problem – we will accommodate your preferences.

Please tick the relevant boxes below and return this form to school:

- I am happy for the school to take photographs of my child (for learning journals etc).
- I am happy for images of my child to be used on the school website.
- I am happy for images of my child to be used in the school prospectus.
- I am happy for images of my child to be used in internal (within the building) displays.
- I am happy for images of my child to be used in external (beyond the building) displays.
- I am happy for images of my child to be used on Social Media directly linked to the school
- I am happy for images of my child to be used in the school's newsletter and its distribution.
- I am happy for images of my child to be used in press releases issued by the school.
- I am happy for images of my child to be used within media work (TV) the school is involved in.
- I am happy for my child to be filmed/photographed during school productions or assemblies, e.g. other parents/carers filming or taking photographs.
- I am happy for images of my child to be used on the Breakfast Club/Fernandos dojo page.
- I am **NOT** happy for the school to take or use images of my child.

Parson Street Primary School

Breakfast and Fernandos Booking Information for Parents

- Booking forms must be completed by the parents/carers **before** the child attends the setting.
- Booking forms should be handed in or posted / emailed to the setting prior to the child(ren) attending the session and payment must be received before the session begins.
- Parents/carers must complete one registration form per child, but more than one child can be put on booking forms if neither have medical or dietary needs.
- If you need to add or change what you have booked please advise the Office at least 24 hours beforehand.
- If you need to cancel Breakfast Club please let us know the day before. If you need to cancel Fernandos please give us at least 24 hours notice. If you do not do this you will still be charged for that session.
- We will not accept advance booking if monies are owing.

We must have the following for each child before your child(ren) can attend the setting. Please tick to show whether these are:	Paid via Arbor?	Already given to us?
Registration Form		
Annual registration fee of £11 per child (Sept – July)		
Session fee		

I agree to use the setting's booking procedure and pay the fees I owe. I confirm that I understand the setting's Admissions Policy and Terms and Conditions of Use and how they apply to me and my children. I understand that if I do not abide by them my child(ren) will not be able to come to the setting.

I have paid via Arbor the £11 registration fee per child and the monies needed to cover the cost of my child/ren session(s)

Signed: _____

Date: _____

Please give your completed form to club staff or hand in at the office

Please read the following statements carefully and sign the acceptance below

I accept that:

- I will abide by the rules of the setting and I will pay the said fees when they are due.
- Neither the setting nor any staff can accept responsibility for my child's possessions or valuables whilst attending the setting.
- If for any reason my child will not be attending the setting, I will let the setting know in advance (at least 24 hours preferably). I accept that fees will still be payable unless otherwise agreed.
- Setting staff will not release my child to any persons other than those named overleaf unless previously arranged by me.
- I consent to my child receiving medical treatment in the event of an emergency from an appropriately qualified person or persons.
- I have read and understood the setting information pack.
- My children will be collected from Fernandos by the agreed time otherwise I will be liable for extra charges. Staff must be informed immediately of any unforeseen delays. **Fernandos number 07399589492.**

Charges for late Pick-Up:-

After school club closes at 6pm. This means that parents/carers should arrive in advance of this time and should have left the school site with their child(ren) by 6pm. If this does not happen, then the pick-up would be classed as a late collection and the following will apply to each child;

1. First late pick up, will be given a verbal reminder followed by a text
2. Second late pick up and any further lateness will incur a charge as stated below:-
 - Between 6pm and 6:15pm – Charge £6
 - Between 6:15pm – 6:30pm – Charge £12
 - Between 6:30pm – 6:45pm – Charge £18
 - Between 6:45pm – 7pm – Charge £24

If it's persistent late pick-up it could lead to the club facility being withdrawn for the family. This is a last resort but necessary.

I agree to all the terms listed above

Signed:

Date:

Print Name:

GDPR NOTICE

In line with GDPR regulations, this information will not be shared with a third party without your consent. It will only be used for the basis of our Wrap-Around Care provided by Parson Street Primary School. Any previous versions will be disposed of securely

to have the following action taken and sign the below

I agree by the use of the seal and I will pay the said fees when required

When the seal is broken, the seal will be void and the seal will be replaced by the seal of the seal

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I agree that I will not release my child to any person other than the person named above

I agree that I will not release my child to any person other than the person named above

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Signature for the child

This means that parents should give to the school this form and when the school has received it, the school will be responsible for the child's safety and the school will be responsible for the child's safety and the school will be responsible for the child's safety

- 1. First fee not up, will be given a written receipt followed by a...
- 2. Second fee not up, any further late fees will incur a charge...
- Between 6:00pm - 7:00pm - Charge £12
- Between 7:00pm - 8:00pm - Charge £18
- Between 8:00pm - 9:00pm - Charge £24

If you are not up, it could lead to the child being with a...

to be taken care of

Date

PLEASE NOTICE

When you are not up, it could lead to the child being with a...