

Dear Parent / Carer / Community Member,

Parson Street Primary School: Proposal Document to Reduce the Published Admission Number

The Trust (Trust in Learning Academies) and the Leadership Team of Parson Street Primary School propose to reduce the Published Admission Number (PAN) for new Reception pupils from 60 to 30, effective from September 2026. This change aims to help our school effectively focus its learning and teaching resources, thereby significantly improving the long-term viability of the school. The Trust and staff are committed to enhancing the outcomes for all our pupils and believe that this proposed reduction will benefit future outcomes for our young learners while still meeting the demand for places.

Parson Street has historically had a PAN of 60. However, since 2020, the numbers enrolling in our reception class have been significantly lower than this, with the last three years showing numbers lower than 30. This trend is not unique to our school; across Bristol, there have been 500 unused primary places. Considering this history and the local context, we believe that a reduction in PAN is a sensible long-term decision for the school. We have consulted with the School Place Planning Team regarding future projected pupil numbers in Bristol, and they have confirmed that the planned requirements will still be met once this proposed change is implemented. There will be no other changes to the admission arrangements, and the proposed change will not affect current pupils or those accepting a reception place offer in 2025.

All current and future parents, as well as other interested stakeholders, are encouraged to comment on this proposal. Details on how you can provide your feedback are provided at the end of this letter under the section titled "How to Make Your Views Known."

Specific Proposal

The Trust proposes to reduce the PAN from 60 to 30, effective from September 2026. This means that the number of school places for pupils wishing to attend PSPS in Reception from 2026 onwards will be 30. For pupils already enrolled at PSPS in other year groups, there will be no change. This is the only proposed change to the admissions criteria; all other criteria will remain unchanged. It is important to Trust in Learning and our School Improvement Board to consider the views of our parents and the wider community. If you would like to

contribute to the consultation, please complete the Stakeholder Response Form available [here](#). The consultation will run from 18th November 2024 until 23rd December 2024.

How to Make Your Views Known

It is important to the Trust In Learning and our School Performance Board, to consider the views of our parents and the wider community. If you would like to contribute to the consultation, please complete the Stakeholder Response Form available [here](#). The consultation will run from 18th November 2024 until 23rd December 2024. Your feedback is invaluable in shaping the future of our school community. All stakeholders are invited to submit comments in writing about the proposal via email to info@tila.school

Yours sincerely,



Laurie Munro

Headteacher